



KNIGHTHAWK SECURITY SERVICES

**APPLICATION FOR EMPLOYMENT**

www.knighthawksecurityservices.com

**THIS APPLICATION MUST BE PRINTED AND MAILED.**

PLEASE PRINT IN INK. YOUR APPLICATION MUST BE COMPLETED IN ITS ENTIRETY.

**JOB TITLE FOR WHICH YOU ARE APPLYING**

POSITION/TITLE

Are you looking for full-time employment?  Yes  No

If seeking part-time employment, what hours are you available?

How did you hear of this opening?

When can you start?

Desired Wage \$ \_\_\_\_\_

**IDENTIFICATION**

NAME (LAST, FIRST, MIDDLE)

SOCIAL SECURITY NUMBER

PRESENT MAILING ADDRESS  
(STREET AND NUMBER OR RFD)

HOME TELEPHONE NUMBER

OTHER TELEPHONE NUMBER

CITY

STATE

ZIP CODE

E-MAIL ADDRESS

OTHER NAMES USED

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.)

Yes  No

Have you ever worked for this company?  Yes  No

If so, when?

Have you ever been convicted of a felony? (This will not necessarily affect your application.)  Yes  No

If yes, please describe conditions. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conviction of a violation of the law is not an automatic bar to employment.

Are you 21 years of age or older?  Yes  No

(You must be 21 years of age to apply for a Security Officer position)

**EDUCATION** (If more space is needed, attach additional pages)

**HIGH SCHOOL**

NAME OF HIGH SCHOOL

Have you earned a high school diploma or GED certificate?  Yes  No

**VOCATIONAL, TECHNICAL, MILITARY, OR TRADE SCHOOL**

NAME AND LOCATION	CREDITS EARNED CLOCK HRS/OTHER	MAJOR/MINOR	DEGREE TYPE	Did you graduate?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

**COLLEGE**

NAME AND LOCATION	CREDITS EARNED QUARTER HRS/SEMESTER HRS	MAJOR/MINOR	DEGREE TYPE	Did you graduate?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

**CERTIFICATES/LICENSES: COPY OF CERTIFICATE/LICENSE MUST BE ATTACHED**

If you are currently certified, registered, or licensed to practice a profession or occupation, provide the following:

LICENSE/CERTIFICATE ISSUED BY	FIELD/TRADE/ SPECIALIZATION	LICENSE/CERTIFICATE NUMBER	DATE OF ISSUE	EXPIRATION DATE

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

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**DRIVER LICENSE**

Do you have a currently valid Driver license?  Yes  No

**REFERENCES**

Please list three professional references.

FULL NAME	RELATIONSHIP
COMPANY	TELEPHONE
ADDRESS	

FULL NAME	RELATIONSHIP
COMPANY	TELEPHONE
ADDRESS	

FULL NAME	RELATIONSHIP
COMPANY	TELEPHONE

Have you ever been fired or asked to resign because of a policy or procedural violation?  Yes  No

Give an example of when you worked with a team.

Are you able to travel, relocate or work overtime?  Yes  No

Please describe your relationship with a previous supervisor.

**EMPLOYMENT HISTORY**

List the positions you have held in the last **7** years, starting with the most recent. If you have held more than one job or position level (including promotions) with the same organization, list each separately.  
 To describe additional experience, complete and attach a sheet of paper using the same format as used here and identify the job to which it relates. A resume **may not** be substituted for information requested below.

COMPANY NAME	ADDRESS	
TELEPHONE		
FROM: (MO / YR)	TO: (MO / YR)	
SUPERVISOR'S NAME AND TITLE	TELEPHONE	
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	STARTING SALARY	ENDING SALARY

DUTIES/RESPONSIBILITIES

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REASON FOR LEAVING

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TELEPHONE		
FROM: (MO / YR)	TO: (MO / YR)	
SUPERVISOR'S NAME AND TITLE	TELEPHONE	
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	STARTING SALARY	ENDING SALARY

DUTIES/RESPONSIBILITIES

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REASON FOR LEAVING

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May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	STARTING SALARY	ENDING SALARY

DUTIES/RESPONSIBILITIES

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

REASON FOR LEAVING

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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SUPERVISOR'S NAME AND TITLE	TELEPHONE	
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	STARTING SALARY	ENDING SALARY

DUTIES/RESPONSIBILITIES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REASON FOR LEAVING

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\_\_\_\_\_

\_\_\_\_\_

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SUPERVISOR'S NAME AND TITLE	TELEPHONE	
May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	STARTING SALARY	ENDING SALARY

DUTIES/RESPONSIBILITIES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

REASON FOR LEAVING

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**APPLICANT CERTIFICATION AND AUTHORIZATION**

I hereby certify that this application contains no known misrepresentation or falsifications and that the information given by me is true and complete to the best of my knowledge and belief. I am aware that should an investigation at any time disclose any such misrepresentation or falsification as to a material fact, my application will be rejected or if selected, I may be dismissed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I authorize any former or present employer, Military Records Center and any former school to provide Knighthawk Security Services any and all information including, but not limited to, information as to my character, habits, work performance and/or education, thereby releasing and discharging said institutions from any claims, liabilities or damage.

Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the CEO, has any authority to alter the foregoing.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PERSONAL PRIVACY PROTECTION NOTIFICATION**

The information you are providing on this application is being requested for the purposes of determining eligibility for employment, Failure to provide the requested information may, in the sole discretion of Knighthawk Security Services, prevent your initial hiring or result in the termination of your employment.